

Assessment form submitted by GÜLDEN EMEKDAR for BADEMLİ ŞÜKRÜ SARAÇOĞLU İLKOKULU - 12.01.2023 @ 20:38:42

Infrastructure

Technical security

Question: Is the school system protected by a firewall?

> **Answer:** Yes.

Meb sertifikalı internet kullanıyoruz.Ayrıca virüs programımız vardır. Öğrencilerin güvenliği için her türlü faaliyetler öğretmenlerimiz tarafından yapılmaktadır.

Question: Are filtering levels uniform across schools or do they depend on user profiles (teacher, pupil, admin staff, etc.) and their level of maturity/seniority?

> **Answer:** Differentiated levels are applied to different ages of pupils and staff.Staff are able to request that certain sites are unblocked or blocked as appropriate.

Farklı yaşlardaki öğrencilere ve personele farklı seviyeler uygulanır. Personel, uygun şekilde belirli sitelerin engellenmesini sağlar.

Pupil and staff access to technology

Question: Are mobile phones and other digital devices allowed in school?

> **Answer:** Use of mobile phones is encouraged in class as learning tools where considered appropriate by the teacher.

Akıllı saat ve cep telefonu güvenlik önlemleri çerçevesinde kullanılır.

Data protection

Question: Do you consistently inform all school members about of the importance of protecting devices, especially portable ones?

> **Answer:** Yes, we provide training/manuals around issues like these.

Konu ile ilgili tüm okul personeli ara ara internet güvenliği uzmanlarından eğitim almakta, güvenli internet eğitimi sertifikalarına sahiptir.

Question: How are staff and pupil passwords generated for access to your school system?

> **Answer:** New users are given a standard password and asked to generate their own password on their first access.

Öğretmenlerimiz ve öğrenciler güçlü şifre oluşturmayı eTwinning projeleri ile öğrenmiş olup kendi şifrelerini oluştururlar.

Question: How is pupil data protected when it is taken 'off site' or being sent by email?

- › **Answer:** Our email system is protected with passwords and firewalls, and we have rules in place about the transfer of pupil data.

Sitemizde konu yer almaktadır.

Question: How is the storage of school records and other documentation dealt with over time?

- › **Answer:** We have a school retention plan specifying how long specific kinds of records are being kept and how they should be archived/disposed of.

Belirli aralıklarla güncellenerek plana göre işlem yapılır.

Software licensing

Question: Has the school set a realistic budget for the software needs?

- › **Answer:** Yes.

Okul Aile Birliğinin ve STK ların desteği ile karşılanır.

IT Management

Question: What happens if a teacher would like to acquire new hard/software for the school network?

- › **Answer:** There is a procedure in place that allows any staff member to make a request which will lead to an informed decision within a reasonable amount of days on whether new hard/software should be acquired.

Question: Once new software is installed, are teachers trained in its usage?

- › **Answer:** Yes, when we roll-out new software, training and/or guidance is made available.

Bireysel veya toplu şekilde eğitimler verilmektedir.

Policy

Acceptable Use Policy (AUP)

Question: How does the school ensure that School Policies are followed?

- › **Answer:** Teachers and pupils have to sign the policy. In the case of pupils it is read and discussed in class.

Okul politikamız tüm öğrenci ve öğretmenler tarafından bilinir.

Question: Does the school have a policy on the use of mobile devices / mobile phones?

- › **Answer:** Yes.

Öğrencilerle sözleşme yapılır, seminer verilir.

Question: How do you ensure the school policies are up to date?

> **Answer:** When changes are put into place at school that impact the policy, they are updated immediately.

Anında müdahale edilir.

Question: Does your school have an Acceptable Use Policy (AUP)?

> **Answer:** Yes, there is an AUP which covers all members of the school community.

Reporting and Incident-Handling

Question: Does the school take any responsibility for any online incidents that happen outside the school?

> **Answer:** Yes, and all staff, pupils and parents understand this.

Hemen bir komisyon oluşturulup olay incelenerek sonuçlandırılır.

Question: Is there a clear procedure if pupils knowingly access illegal or offensive material at school?

> **Answer:** Yes. This is included in written guidance for staff.

Canva üzerinden öğrencilerin afiş tasarlamasıyla konuyu anlamaları sağlanır.

Staff policy

Question: What happens to a teacher's account once s/he changes her/his role or leaves the school?

> **Answer:** The administrator is informed and immediately deactivates the teacher account or adjusts rights where possible.

Yönetici öğretmenlere hesabının değişikliği ile ilgili bilgilendirme yapıp değişikliğe gidilir.

Pupil practice/behaviour

Question: Is there a school wide hierarchy of positive and negative consequences to address pupils' online behaviour?

> **Answer:** Yes and this is clearly understood by all and applied consistently throughout the school.

Neden sonuç ilkesine bağlılık esas alınmıştır.

School presence online

Question: Does the school have an online presence on social media sites?

> **Answer:** Yes.

<http://bademlissi.meb.k12.tr/>

Question: Is someone responsible for checking the online reputation of the school regularly?

> **Answer:** Yes.

Okul müdür yardımcımız bu konuda sorumludur.

Practice

Management of eSafety

Question: Technology develops rapidly. What is done to ensure that the member of staff responsible for ICT is aware of new features and risks?

> **Answer:** The member of staff responsible for ICT is sent to trainings/conferences at regular intervals.

eğitilere gönderilir,güncel teknolojik gelişmeleri takip eder.

Question: Does the school have a designated member of staff responsible for eSafety?

> **Answer:** It is a shared responsibility for all staff.

Tüm personelimiz e güvenlikten sorumludur.Her türlü işlemler yazılı olarak beyan edilir.

eSafety in the curriculum

Question: Is (cyber)bullying discussed with pupils as part of the curriculum?

> **Answer:** Yes, we make this a priority in our school from a young age.

velilerle birlikte öğrencilere belirli aralıklarla seminerler düzenlenir.

Question: Is the eSafety curriculum progressive?

> **Answer:** Yes.

Kesinlikle. Uygulanan okullarda görünür bir fark açıyor.

Question: Is eSafety taught as part of the curriculum?

> **Answer:** Yes.

Tüm ders ve projelere entegre edilmiştir.

Question: Are pupils taught about the risks of sexting?

> **Answer:** Sexting is not specifically mentioned but pupils are educated about the permanence of images and risks associated with the use of social media and digital images.

Konu ile ilgili kız ve erkek öğrencilere ayrı bilgilendirmekte yapılmakta farkındalık sağlanmaktadır.

Extra curricular activities Sources of support

Question: Are other school services involved in eSafety issues (e.g. counsellors, psychologists, school nurse)?

> **Answer:** Yes, we have some support from them.

Zaman zaman davetli olarak çağırıp yüz yüze eğitimler alıyoruz.

Question: Do pupils have a means to address a trusted adult in confidence if an online incident occurs outside the school?

> **Answer:** Yes, the school counselor is knowledgeable in eSafety issues.

Staff training

Question: Are teachers trained on the topic of cyberbullying?

> **Answer:** Yes, every teacher.

Belirli aralıklarla seminerler düzenlenir.

Question: Are teachers aware about the technology that pupils spend their freetime with?

> **Answer:** Yes, this is part of the training and/or information package provided to teachers.

teknolojiyi bilinçli kullanması adına etwinning projelerinde web2 araçlarına yönlendirilmiştir.

Final comments

“Siber zorbalıktan öğrencileri korumak için sosyal medya paylaşımlarında veli izin belgeleri alınır, açık kimlikleri ifşa edilmez.”